

## NEW FOREST DISTRICT COUNCIL CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for a 12 month period. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

**A key decision** is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are always treated as significant if the sum exceeds £50,000, or 25% of the gross budget for the service, whichever is greater); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

**The Cabinet consists of eight Councillors and they are responsible for the following Portfolios:-**

Councillor Edward Heron – Leader of the Council  
Councillor Jill Cleary – Deputy Leader and Housing and Homelessness Services  
Councillor Diane Andrews – Planning, Regeneration and Infrastructure  
Councillor Steve Davies – Environment and Coastal Services  
Councillor Michael Harris – Business, Tourism and High Streets  
Councillor Jeremy Heron – Finance, Investment and Corporate Services  
Councillor David Russell - People and Places  
Councillor Geoffrey Blunden – Partnering and Wellbeing

### **Representations:**

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

### **Copies of Reports:**

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access [the Council's website](#).

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

## CABINET FORWARD PLAN - 1 APRIL 2022 TO 31 MARCH 2023

Report Title	Proposed Decisions	Type of Decision	When is the decision being made?	Who are the key people/groups to be consulted before the decision is made and how will the consultation take place?		Report Author and Contact Details	Is the report likely to be considered in private?
				Inside the Council	Outside the Council		
Strategic Risk Register	To consider the adoption of the strategic risk register.	Key Decision	Cabinet - 6 Apr 2022	Audit Committee, EMT and Cabinet Members	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk, James Clarke, Insurance & Risk Officer james.clarke@nfdc.gov.uk	Open
Section 106 monitoring fees	To consider the introduction of monitoring fees in relation to Section 106 legal agreements	Key Decision	Cabinet - 6 Apr 2022	Executive Management Team, Environment and Sustainability Overview and Scrutiny Panel, Portfolio Holder for Planning, Regeneration and Infrastructure	N/A	Dean Brunton dean.brunton@nfdc.gov.uk, Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-brown@nfdc.gov.uk	Open
Parking Standards Supplementary Planning Document	To consider a report seeking to approve the Parking Standards Supplementary Planning Document.	Key Decision	Cabinet - 6 Apr 2022	Executive Management Team and the Portfolio Holder for Planning, Regeneration and Infrastructure	A six week consultation on the draft SPD has been carried out.	James Smith, Senior Policy Planner james.smith@nfdc.gov.uk, Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-brown@nfdc.gov.uk	Open
Local Enforcement Policy	To review the Local Enforcement Policy	Non-Key Decision	Cabinet - 6 Apr 2022	Executive Management Team, Portfolio	N/A	Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-	Open

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				Holder for Planning, Regeneration and Infrastructure and Environment and Sustainability Overview and Scrutiny Panel		brown@nfdc.gov.uk, Darren Sedman-Hobson, Planning Enforcement Team Leader darren.sedman-hobson@nfdc.gov.uk	
Supporting our Communities	To consider approval of funding to Citizens Advice New Forest towards a Debt Supervisor for two years.	Non-Key Decision	Cabinet - 6 Apr 2022	Executive Management Team, Corporate Affairs and Local Economy Overview and Scrutiny Panel, relevant Portfolio Holder	N/A	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
May 2023 Elections, Electoral and New Council Arrangements	To consider the business case for project resources to support the implementation of electoral arrangements, legislative changes and New Council arrangements in preparation of May 2023 District and Parish Elections.	Key Decision	Cabinet - 4 May 2022	All member briefing, Executive Management Team, the Leader and Portfolio Holder – Finance, Investment and Corporate Services	N/A	Rebecca Drummond, Service Manager - Elections and Business Improvement rebecca.drummond@nfdc.gov.uk, Matt Wisdom, Democratic Services Manager matt.wisdom@nfdc.gov.uk	Open
Financial	To provide an update	Non-Key	Cabinet - 4	Executive	N/A	Alan Bethune, Executive Head of	Open

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Monitoring - 2021/22 Provisional Outturn	on the 2020/21 General Fund, Capital Programme and Housing Revenue Account and the Provisional Outturn.	Decision	May 2022	Management Team – Portfolio Holder – Finance, Investment and Corporate Services		Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	
Town Centre Regeneration – Totton	To set out future work and partnership arrangements for developing a Regeneration Framework for Totton	Non-Key Decision	Cabinet - 4 May 2022	Executive Management Team, Portfolio Holder for Planning, Regeneration and Infrastructure	N/A	Claire Upton-Brown, Executive Head of Planning Regeneration and Economy claire.upton-brown@nfdc.gov.uk	Open
Dibden Rent Review	To consider a report seeking to approve the outcome of the 5-year rent review and future rental payments from Mytime Active at Dibden Golf Centre, along with future landlord asset replacements and maintenance.	Key Decision	Cabinet - 4 May 2022	Executive Management Team, Portfolio Holder for Partnering and Wellbeing, Dibden Golf Centre Working Group	N/A	Jon Randall, Leisure Contract Monitoring Officer jon.randall@nfdc.gov.uk	<a href="#">Part exempt</a> <i>Part of the report will contain exempt information which, if disclosed, would prejudice the commercial interests of the Council.</i>
Commercial Property Opportunity	To consider a report in accordance with the Council's agreed Asset Investment Strategy	Key Decision	Cabinet - 4 May 2022	Property Panel, Executive Management Team, Portfolio Holder for	N/A	Andrew Smith, Service Manager - Estates and Valuation andrew.smith@nfdc.gov.uk	<a href="#">Part exempt</a> <i>Part of the report will contain exempt</i>

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				Finance, Investment and Corporate Services			<i>information which, if disclosed, would prejudice the commercial interests of the Council.</i>
Annual Performance and Budget Outturn Report	To consider the annual performance and budget outturn report	Non-Key Decision	Cabinet - 6 Jul 2022	Executive Management Team, Portfolio Holder – Finance, Investment and Corporate Services, Overview and Scrutiny Panels	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk, Rebecca Drummond, Service Manager - Elections and Business Improvement rebecca.drummond@nfdc.gov.uk	Open
Waste Strategy	To consider the Waste Strategy	Non-Key Decision	Cabinet - 6 Jul 2022  Council - 11 Jul 2022	Environment and Sustainability Overview and Scrutiny Panel, Executive Management Team, Portfolio Holder for Environment and Coastal Services	A formal engagement exercise was carried out at the end of 2020 which provided residents and stakeholders information on the Draft Waste Strategy and invited their views and comments.	Chris Noble, Service Manager (Waste and Transport) chris.noble@nfdc.gov.uk	Open

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Financial Monitoring Report (based on performance April to June 2022 inclusive)	To provide an update on the 2022/23 General Fund, Capital Programme and Housing Revenue Account.	Key Decision	Cabinet - 3 Aug 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Medium Term Financial Plan Scene Setting	To consider the development of the Medium Term Financial Plan	Key Decision	Cabinet - 5 Oct 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Medium Term Financial Plan Update	To consider an update to the Medium Term Financial Plan	Key Decision	Cabinet - 7 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Setting the Council Tax Base	To recommend to Council the approval of the Tax Base for 2023/24	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and	None	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open

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				Corporate Services			
Council Tax Reduction Scheme 2023/24	To agree the Council Tax Reduction Scheme for 2023/24	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	A six week consultation on the proposals will be carried out.	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Council Tax discounts, exemptions and premiums	To agree care leave disregard and empty homes premium	Non-Key Decision	Cabinet - 7 Dec 2022 Council - 12 Dec 2022	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	N/A	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Community Grants 2023/24	To consider the Community Grant award for inclusion in the 2023/24 budget	Key Decision	Cabinet - 1 Feb 2023	Community Grants Task and Finish Group, Community Partnerships and		Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open

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				Wellbeing Overview and Scrutiny Panel, Portfolio Holder for People and Places			
Capital Strategy 2023/24	To consider the Capital Strategy 2023/24	Key Decision	Cabinet - 1 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Financial Monitoring	To provide an update on the 2022/23 General Fund, Capital Programme and Housing Revenue Account.	Key Decision	Cabinet - 1 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Housing Revenue Account budget and the housing sector capital expenditure programme for 2023/24	To consider the Housing Revenue Account Budget and housing sector capital expenditure programme for 2023/24	Non-Key Decision	Cabinet - 1 Feb 2023  Council - 20 Feb 2023	Executive Management Team, Portfolio Holder for Housing and Homelessness Services, Housing and Homelessness Overview and Scrutiny Panel	Tenant Involvement Group	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open



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Asset Maintenance & Replacement Programme and General Fund Capital Programme 2023/24	To consider and recommend to Council the schedule of projects for inclusion in the 2023/24 budget	Non-Key Decision	Cabinet - 1 Feb 2023  Council - 20 Feb 2023	Executive Management Team, Portfolio Holder - Finance, Investment and Corporate Services, Corporate Affairs and Local Economy Overview and Scrutiny Panel	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open
Medium Term Financial Plan and Budget	To consider the Medium Term Financial Plan and setting of the 2023/24 budget	Key Decision	Cabinet - 1 Feb 2023  Council - 20 Feb 2023	Executive Management Team – Portfolio Holder – Finance, Investment and Corporate Services	N/A	Alan Bethune, Executive Head of Finance (S.151) and Corporate Services alan.bethune@nfdc.gov.uk	Open